ABS Student Access Plan Template

The Student Access Plan is developed for ABS students with a disability or health condition that impacts their studies. The Access Plan identifies additional support in line with the [ABS Student Diversity and Equity Policy](https://www.aim.com.au/sites/default/files/ABS-Policy-Student-Diversity-and-Equity.pdf?_gl=1*15vkvum*_ga*MjA3OTEwMjI2Mi4xNjc2MDA3OTAw*_ga_8M1JG5L2YB*MTY3NjUwNDk2Ny43LjEuMTY3NjUwNTE1OS42MC4wLjA.) and [Procedure](https://www.aim.com.au/sites/default/files/ABS-Procedure-Student-Diversity-and-Equity.pdf?_gl=1*15vkvum*_ga*MjA3OTEwMjI2Mi4xNjc2MDA3OTAw*_ga_8M1JG5L2YB*MTY3NjUwNDk2Ny43LjEuMTY3NjUwNTE1OS42MC4wLjA.) to promote equal educational opportunities.

The plan must be completed by the Retention and Progression Manager, ABS in consultation with the student and academic staff. The plan must be signed and accepted by the student in order to be in effect.

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| **Student details** | | | |
| First Name: |  | Last name: |  |
| Course Enrolled: |  | Student ID: |  |
| **Access Plan details** | | | |
| Health Practitioner Report has been reviewed by ABS staff | * Yes * No. If no, pls request report first before proceeding with the Access Plan | | |
| Duration | * one month for temporary conditions * twelve months for ongoing conditions * duration of enrolment for permanent conditions | | |
| Next Review date of  Access Plan: |  | | |
| Agreed Adjustments: | * Assistance to complete course application form * Assignment extensions. Please specify duration below:   ………………………………   * Alternative exam arrangements. Please specify alternative below:   ………………………………   * Alternative to text-based assignments, please specify below:   ………………………………   * Flexibility in attendance requirements for webinars.   ………………………………   * CC captions or transcripts of classes (webinars) * Other, specify below   ………………………………. | | |
| Recommended Support Services | * Use of assistive technology to access course content * Support worker assistance\* * External Counselling support (via EAP) * External Counselling support\* * Completion of Preparing for Academic Study (PAS) module * Academic Support * Language, Literacy, and Numeracy Support * Additional consultation sessions with an ABS Success Coach   \*Expenses related to these services are not covered by ABS and students must be made aware that access is at their own expense. | | |
| Support Strategies (Internal/External): | For example, the recommendation to only complete one unit per study period/or a max of 4 units per year | | |
| Goals: |  | | |
| Responsible ABS staff: |  | | |

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| **OFFICE USE ONLY** | | | |
| **Retention and Progression Manager, ABS Signature:** |  | **Date:** |  |

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| **Student Acknowledgement and signature:** | | | |
| I was consulted in the development of this Access Plan and understand that my ongoing enrolment at ABS is dependent on meeting the requirements and actions within the student support plan. | | | |
| **Student Signature:** |  | **Date:** |  |